

# Salisbury-Elk Lick School Safety Committee

## **Mission**

The mission of the Salisbury-Elk Lick School District Safety Committee is to strive to provide a safe and healthy learning and work environment for students and staff by helping to prevent accidents, injury, and illness.

## **Purpose of Safety Committee**

- To promote and maintain the interest of all students, staff, and visitors in health and safety issues.
- To educate managers, supervisors and employees through awareness and training activities that they are primarily responsible for the prevention of workplace accidents
- To help make health and safety activities an integral part of the organization's operating procedures, culture and programs
- To provide an opportunity for the free discussion of health and safety problems and possible solutions
- To inform and educate employees and supervisors about health and safety issues, new standards, research findings, etc.
- To help reduce the risk of workplace injuries and illnesses
- To help ensure compliance with federal and state health and safety standards

## **Function of the Safety Committee**

- Must meet monthly with documented Agenda, Quorum achieved and Minutes which can include:
  - Review of minutes from the last meeting
  - Review and discussion of unfinished business
    - Review of incidents and corrective actions taken
    - Subcommittee reports
    - Review of training conducted
  - Review of safety inspections completed and follow up on action/corrective items
  - Discussion of employee presented safety-related issues

## **Purpose of Safety Inspections**

- To detect and address safety-related hazards and risks before the issues cause injury, illness, property damage or environmental impact
- To determine if safety and health programs and procedures are working
- To verify compliance with different regulations
- To evaluate the adequacy of employee's safety training and performance

## **Schedule**

The Salisbury-Elk Lick School District Safety Committee will meet at least once every month of the year for a minimum of twelve meetings per year. The committee members will also receive at least one renewal training annually.

## **Members**

Joseph Renzi- Administration

Richard Berkley- Administration

Brenda Krause- Administration

Doug Baer- Teacher

Kala Loya- Teacher

Julie Doyle- Secretary

Rachel Haining- Food Service Manager

Melissa McKenzie- Secretary

Tom McCleary- Maintenance Supervisor

## **Minutes**

Formal minutes from the Safety Committee meeting are published on the website, posted in the Faculty Lounge, and maintained as documentation in the Superintendent's office.